



Wigston College

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Dear Year 13 Students, Parents and Carers,

The Summer Term is always a busy one for all of us as we get ready for the forthcoming exams. We recognise that this can be a potentially stressful time for some of our students (and parents!), particularly this year, and we will be working hard trying to ensure that your son or daughter is supported through what can be a challenging process.

This letter aims to clarify the arrangements which have been put into place to ensure the remainder of the Summer Term runs as smoothly and as efficiently as possible for you as parents and carers and for your son or daughter.

Exams

Students have been given their exam timetables detailing **when** their exams are and **where** they will be sitting. These will also be available on noticeboards for your son/daughter so that they can double check for each exam:

- There are two exam sessions each day: **AM exams start at 9.00am** and **PM exams start at 1.30pm**. Students should report to the Holding Area, 15 minutes before the exam start time
- Students should continue to follow the dress code whenever they are in College for lessons and exams
- All students must continue to attend lessons until the exam/exams for that subject are finished
- After their final exam for each of their subjects' students no-longer have to attend those lessons
- If a student has an exam in the afternoon they may choose not to attend lessons in the morning if they would prefer to use that time to prepare
- If a student has an exam in the morning, they may choose to spend the previous afternoon to prepare rather than attend their afternoon lessons
- Year 13 students will no longer need to attend registration after half term. However, it is **essential** that they follow the signing in and out at reception procedures to help us keep everyone safe
- Year 13 students are not required to attend Private Study or Life Skills lessons after half term
- Students are always welcome to come in and use the revision facilities (rather than revise at home) even if they do not have a lesson or exam
- Please be reminded that students who have borrowed laptops or textbooks will need to return these after their exams
- Students should keep following Teams posts for up-to-date messages

On the last Friday before half term on the 27th May there will be a farewell assembly for our Year 13 students which will take place at 12.55pm - 1.55pm. This will be the last time we will all be together and will be a celebration of what they have achieved and experienced. We are really looking forward to it.

We are also looking forward to the Year 13 'Last Fling' Prom on Friday 1st July. Students will be able to collect their tickets for this event over the next few weeks.

COVID

We sincerely hope that all of our students are well enough to attend all of their exams as this is the best way for them to gain the grades that they need. The information below follows the release of the latest guidance from JCQ (Joint Council for Qualifications) about the exams this summer. There are no specific considerations for

COVID and schools are being asked to apply the usual procedures for students who are unwell during examinations.

There is also no consideration applied to candidates solely because they have suffered significant learning loss during their study due to COVID, either due to their own absence or their teachers.

COVID procedure:

- Students who are unwell and have a high temperature are advised not to attend exams until they feel better and no longer have a temperature
- Students are **not** to take a COVID test unless advised by a medical professional. If they do test positive they should **not** attend exams for 3 days if they are 18 or under, or 5 days if they are 19 or over

Please note: In all of these situations we will need to be informed so that we can apply for these special considerations and any absence due to illness (COVID or otherwise) will need to be supported by evidence and signed documentation. Students who are absent for any exam will have to complete an official form for the JCQ, on which they self-authenticate as to their illness and sign to declare they are not committing exam malpractice. They do not need to present any medical evidence.

It is also important to note that if a student is absent from all of the examinations and/or course work in a subject they will not be able to attain a grade. A minimum of 25% of the exams must be taken.

We continue to await any further clarification and advice from JCQ and will contact you if anything changes. However, if you have any questions or queries please contact us.

Level 3 exam results will be available to collect from the College on **Thursday 18th August from 9.00am – 11.00am. We will contact you with detailed information regarding results day soon.**

If you or your son/daughter have any questions or concerns about how the remainder of the year is to be organised, please do not hesitate to talk to us – whether in person or via the usual means of communication. It is really important that students feel 'exam ready' and so we hope that revision and preparation becomes a priority for them, if it's not already!

Finally it remains for me, on behalf of the Trust, to wish our students the very best of luck in the exams this summer and to say thank you as parents and carers for the support you continue to give to your son or daughter in ensuring they achieve every success in their studies.

Yours faithfully,



Mr M Wilson
Headteacher
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