

# Wigston College

## Student Expectations and Learning Agreement 2021-22

### A Level Study

- The majority of students will select 3 subjects for A level study at enrolment and these subjects will be taken over the two year duration of sixth form. In consultation with staff, and in exceptional cases, some students may opt to take four courses eg Further Maths, or for a limited period prior to Census, before coming to a final decision regarding their programme of study.
- Following the initial probationary period of 1 month (during which transfer of courses is permitted, dependent on a student meeting subject entry criteria and course availability) students will commit to completing their chosen A level/level 3 courses. Attainment will be reviewed periodically and students and parents will receive feedback on progress each term for Year 12 students and for the Autumn and Spring terms for Year 13 students. Parents will be contacted between these times if there is cause to do so, such as missed deadlines or working below targeted levels for example. After the pre-public trial examinations in the summer term of Year 12, any concerns raised by results about progress will be discussed by the student, subject teacher and sixth form staff, and appropriate action taken.
- If a student should withdraw from an agreed course of study, leave the College before the end of the A level course, fail to complete coursework, or fail to sit an examination, the student will pay any costs incurred by the College.
- All students are expected to complete work independently outside of lessons. If independent study or coursework is not completed or if work is of an insufficient standard, subject teachers will utilise a range of targeted interventions which may include student attendance at after College catch up sessions and contacting parents or carers.
- Part –time paid employment is encouraged but students must ensure that their priority is to have sufficient time and energy to study for their A levels. It is recommended that the *maximum* number of hours in paid work is 10 per week.

### Enrichment Activities\*

- All students are expected to undertake activities to supplement their academic studies, in order to develop additional transferable skills that make them well-rounded and more employable individuals. Universities and employers expect to see evidence of such activities in the applications they receive from students. Students will choose activities that suit their interests and aspirations as well as from the range being offered through the Life Skills programme. Relevant paperwork must be completed to ensure safeguarding practices are adhered to. Students must also obtain verification of attendance by their designated supervisor.

### Other Elements within the Programme of Learning

- All students will attend a weekly Life Skills lesson to prepare for career and educational routes and to address social, well-being and health issues. These

\*May be affected by covid-19 restrictions

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sessions will also cover your Mentoring programme as well as the previously mentioned Enrichment programme.

- Where appropriate, some students will also opt to take the Extended Project Qualification (EPQ) as an additional accredited qualification alongside A levels/level 3 courses. This is usually over a one year period, and for most students will be in Year 12.
- All students in Year 12 are required to undertake a one week work experience placement. Students are expected to approach employers directly with support from the College.\*
- All students will meet with a designated Tutor on a regular pre-determined basis who will provide individual support to both their academic progress and their applications to university, apprenticeships or employment. All students will also attend a weekly Sixth Form Briefing from staff to receive useful information and presentations.

### **Independent Study**

- Students are expected to make full and effective use of independent study periods during the College day, selecting the most suitable study venue to support their learning style. They should adhere to the expectations for student behaviour in their chosen study venue regarding appropriate use of IT, volume of noise allowed and respect for staff and fellow students. Failure to adhere to these expectations may result in the session being repeated during non-contact time. For timetabled Private Study in The Hub, students must follow the established procedures for signing in as this will impact their lesson attendance figure.
- If a student is not meeting their target grade in a subject, is failing to complete work or meet deadlines, or failing to attend timetabled Private Study, they may be required to undertake additional supervised study periods. In addition, parents or carers will also be contacted by the relevant staff member.

### **Study from Home**

- Students may study from home at agreed times as long as there is no requirement for them to be on site. If, at any time in the year, a mandatory activity is scheduled for students, they must attend regardless as to whether they usually study from home at that time. All students have permission to study from home following the completion of their final timetabled lesson for that day. Permission for home study is dependent upon good attitude to learning, attendance and punctuality. These flexible times will be revoked if a student does not maintain a good attitude to learning, attendance or punctuality. This will be reviewed each half term or as the need arises.

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### Safeguarding

- All students must follow procedures regarding signing in and out of the College site. When on site everyone must wear the College lanyard and ID card. Appropriate paperwork must be completed to authorise any off-site activity or agreed study-release.
- Any student who drives to College and wants to park on site must register their vehicle at Main Reception. If a student is deemed to drive in an unsafe way on campus, they will be required to park off-site.

### Behaviour

- Sixth Form students are expected to display excellent standards of behaviour at all times, respecting all staff, fellow students, the College environment and facilities. If a student should fall below the expected standards, they will be required to undertake appropriate sanctions, as set out in the College Behaviour Policy, parents and carers will be informed and if damage is incurred then a financial reimbursement is required.

### Attendance

- We expect students to aim for the best level of attendance they can possibly manage in order to maximise their chances of academic success. Attendance below 96% is a cause for concern and the College will follow procedures set out in the College Attendance Policy. If a student cannot avoid absence, their parent or carer should inform the school of the reason for absence at the start of every College day that the student does not attend. Medical evidence is required if a student is absent for a period of more than 5 days or if they have frequent short absences. Parents or carers must authorise any medical appointment taking place during the College day.
- The Sixth Form team will meet with students and their parents or carers if the College is concerned about regular, on-going absence and the impact on study.
- Students are expected to attend all lessons. If attendance in an A level subject falls below 85% (unless due to authorised medical appointments/illness), a review meeting will take place with parents regarding the viability of continued study at Wigston College and payment for examination entries.

### Punctuality

- Students must arrive on time to College in the morning and to each lesson throughout the day. Students who are frequently late will be expected to adhere to an individual plan to rectify this issue, as directed by sixth form staff and in accordance with the College Punctuality Policy.

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### Dress Code

- Students will dress according to the published College dress code. Any student who wears clothing that does not adhere to the code will be challenged and if the situation continues with no good explanation, this may result in a student being sent home to change.

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**Please sign below to agree to the terms of the Student Expectations and Learning Agreement:**

**Student Name:** ..... **Tutor Group:**.....

**Student Signature:** .....

**Parental signature:** ..... **Date:** .....

**Please return to Ms Newell in the Main Office by Thursday 26th August 2021**